



# Soledad Community

HEALTH CARE DISTRICT



# AGENDA

JANUARY 30, 2025

# Agenda

SOLEDAD COMMUNITY HEALTH CARE DISTRICT  
Regular Meeting of the Board of Directors  
January 30, 2025 @ 4:00 p.m.

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Board members and members of the public may attend this meeting in person at the District Office located at 612 Main Street, Soledad, Ca 93960 in the Creekside Room

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1. Call to Order

2. Roll Call

Anne Trebino  
Max Schell  
Rosemary Guidotti  
Maria Schell  
Graig Stephens

3. Pledge of Allegiance

4. Reading of the District's Mission Statement – To be read by a District Board Member  
*“To anticipate and provide services to meet the health care needs of the people we serve.”*

5. President's Welcome  
Introductions and Welcome – Graig Stephens

6. Approval of Minutes Action -  
1. Regular Meeting of November 21, 2024

BOARD ACTION: \_\_\_\_\_

7. Public Comment

Members of the public are welcome to participate in the meetings of the Board. Comments of the public will be accepted during the Public Comment portion of the agenda. No action or comments will be taken by the Board on matters not on the agenda. Public comments on agenda items should be made at the time each item is considered. When the Board President recognizes a member of the public for oral comment, such comment shall be three (3) minutes or less, at the discretion of the Board President. We would like a calm presentation so that the importance of what you are presenting is not overshadowed by the manner of the presentation.

8. Brown Act Refresher – Noel Caughman  
1. Brown Act Teleconferencing Update  
2. Good Governance Tips

9. Soledad Community Health Care District Bylaws – Graig Stephens

BOARD ACTION: \_\_\_\_\_

10. Policy: Board of Directors Authority and Limits – Graig Stephens

BOARD ACTION: \_\_\_\_\_

11. Election of Officers – Graig Stephens

1. Anne Trebino, Vice President
2. Rosemary Guidotti, Secretary/Treasurer
3. Graig Stephens, President

12. Treasurer’s Report –

1. Review of Operating Entities and the District, Mr. Brent Green, CPA  
Financial Statements (*Board will consider the approval of the Treasurer’s Report*)
2. 2024-25 Property Tax Apportionments for December 2024

BOARD ACTION: \_\_\_\_\_

13. Monthly Budget Review – 2024-2025

14. Propose to cancel February regular board meeting – Graig Stephens

BOARD ACTION: \_\_\_\_\_

15. Propose 2025 Budget Meeting Calendar – Graig Stephens

BOARD ACTION: \_\_\_\_\_

16. Strategic Plan Update – Propose Meeting date and time February 19<sup>th</sup>, 2025 at 3pm – Graig Stephens

BOARD ACTION: \_\_\_\_\_

17. Resolution No. 2025-01 – Resolution of the Board of Directors of SCHCD Authorizing New Signatories for the District Banking Transactions on all Accounts Held – Graig Stephens

BOARD ACTION: \_\_\_\_\_

18. Regular Staff Reports -

1. Communications Coordinator – Adriana Gonzalez
2. Foundation – Rosemary Guidotti
3. District CEO Report – Ida Lopez Chan
4. CBI

19. Adjournment to the next meeting

Regular District Board Meeting – Thursday, February 27, 2025 at 4:00 P.M.

Note: Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the District Recording Secretary during regular business hours at 831-678-2462. Notification received 48 hours before the meeting will enable the district to make reasonable accommodations. Open session meeting materials provided to the Board of Directors after the agenda packets are distributed are available at the office of the Recording Secretary located at 612 Main Street, Soledad, California.

**Soledad Community Health Care District  
Regular Meeting of the Board of Directors  
November 21, 2024 @ 4:00 p.m.**

**MINUTES**

**1. Call to order at 4:00 p.m. by President, Graig Stephens**

**2. Board of Directors Roll Call.**

**Directors Present:** President, Graig Stephens  
Vice President, Maggie Campa  
Secretary, Rosemary Guidotti  
Treasurer, Anne Trebino  
Board Member, Michael Schell

**Directors Absent:**

**Staff Present:** CEO, Ida Lopez Chan  
District Recording Secretary, Sophie Pifia

**District CPA:** Brent Green

We have a Quorum

**3. Pledge of Allegiance:** Graig Stephens

**4. Mission Statement:** Rosemary Guidotti

**5. President's Welcome:** Graig Stephens welcomed everyone to the meeting.

**6. Consent Agenda Approval of Minutes:**

**Motion:** The board approved the minutes as mailed from the Regular Meeting on October 24, 2024

**M/S:** Trebino/Guidotti

**Ayes:** Stephens, Campa, Guidotti, Trebino, Schell

**Nays:** -

**Abstain:** -

**Absent:** -

**Motion:** Passed

**Motion:** The board approved the minutes as mailed from the Finance Committee Meeting of November 13, 2024.

**M/S:** Trebino/Guidotti

**Ayes:** Stephens, Campa, Guidotti, Trebino, Schell

**Nays:** -

**Abstain:** -

**Absent:** -

**Motion:** Passed

**Soledad Community Health Care District  
Regular Meeting of the Board of Directors  
November 21, 2024 @ 4:00 p.m.**

7. **Public Comment:** Wes White thanked the board for making zoom available and being consistent with the board meetings. He was very pleased and impressed by the collaborative efforts, progress and group dynamics.
8. **Communications Coordinator:** Adriana shared with the board some upcoming save the dates. On 12/6/24 from 10am-12pm the residents and families will have the opportunity to take pictures with Santa. From 4pm-6pm pictures with Santa will be available to the community and staff members. On 11/30/24 the clinic will be having a flu vaccine clinic. The district's end of year celebration will be held on 12/20/24 from 3pm-6pm all board members are invited to attend. We celebrated Debbie Ramirez who will be retiring after 19 years of service. The Soledad Lions Club donated pumpkins that were decorated by staff and placed in the atrium for everyone to enjoy. Monterey POPS Symphony brought music to the residents. The foundation will be sending out their annual gift of light letter. The funds raised will be used to purchase more beds for the residents at Eden Valley. Graig suggested that Eden Valley be more consistent with bringing the residents to visit the Historical Society. Anne would like to see more advertisements in the newspaper. Ida congratulated Adriana on her 1 year of service at the district. Max passed out a copy of a 2-page letter to all board members with concerns he would like to discuss.

9. **Treasurer's Report –**

**Motion:** The board approved the Financial Statements for review for Operating Entities and the District.

**M/S:** Trebino/Campa

**Ayes:** Stephens, Campa, Guidotti, Trebino, Schell

**Nays:** -

**Abstain:** -

**Absent:** -

**Motion:** Passed

10. **Monthly Budget Review –** The board reviewed the monthly budget review for 2024-2025.

11. **District's CEO Report –** Ida reported to the board that on 11/6/24 the City of Soledad presented Eden Valley with a proclamation for continued leadership in honor of National Alzheimer's month. On 11/8/24 Ida attended Anna Caballero's retirement ceremony. Ida will begin working on Insurance renewals for the upcoming year. Ida continues to upgrade computer systems every quarter. Ida updated the board on the CMS star rating. The district celebrated years of service for the following employees, Paulino Navarro 1 year, Adriana Gonzalez 1 year, Cynthia Sanchez 1 year and Blanca Reyes 5 years. The clinic now has a live auto attendant operator that is fluent in both English and Spanish. Today the Soledad Rotary Club will be joining the Eden Valley residents for lunch. The average daily census was 45 and occupancy was 76%. For the month of October, we had 14 admissions, and 14 discharges. Average skills mix was 8 medicare, 33 medi-cal, 3 HMO and no private. Referral sources were 8 from Salinas Valley, 4 from Natividad and 1 from Stanford. We currently have 1 person on our waiting list.

**Soledad Community Health Care District  
Regular Meeting of the Board of Directors  
November 21, 2024 @ 4:00 p.m.**

**12. Adjournment to Closed Session -**

1. Update on CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION (Government Code §54956.9(d)(1)) Name of case: (Jose Andres Sandoval a/k/a Andrew Sandoval vs. Ida Lopez Chan; Soledad Community Health Care District, CASE NUMBER 23CV001502)

**13. Reconvene to Open Session –**

**Motion:** No motion was made on CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION (Government Code §54956.9(d)(1)) Name of case: (Jose Andres Sandoval a/k/a Andrew Sandoval vs. Ida Lopez Chan; Soledad Community Health Care District, CASE NUMBER 23CV001502)

**M/S:**

**Ayes:**

**Nays: -**

**Abstain: -**

**Absent: -**

**Motion:** No action was taken

- 14. Meeting Adjourned at 5:51p.m. –** The board will reconvene on January 30, 2025 for a Regular District Board Meeting at 4:00p.m.

Prepared By: \_\_\_\_\_  
Sophie Piña, District Board Secretary

Approved By: \_\_\_\_\_  
Graig Stephens, Board President

**BYLAWS**  
**OF**  
**SOLEDAD COMMUNITY HEALTH CARE DISTRICT**

**(Amended and Restated by Action of Board of Directors January 30, 2025)**

ARTICLE I PRINCIPAL OFFICE

- 1.1 Principal Office. The principal office of Soledad Community Health Care District (“District”) shall be located at 612 Main Street, Soledad, California, 93960.

ARTICLE II PURPOSES

- 2.1 Organization. The District is organized and operated pursuant to Division 23 of the California Health and Safety Code, known as the Local Health Care District Law.
- 2.2 Purpose. The District exists for purposes related to community health needs and for the following general purposes:
- 2.2.1 Encourage competent health care at a reasonable cost.
  - 2.2.2 Attract qualified and competent health care practitioners to the District.
  - 2.2.3 Oversee sound organizational methods and efficient financial management.
  - 2.2.4 To do any and all other acts necessary to carry out the provisions of the Local Health Care District Law, codified in California Health & Safety Code 32000, et seq.
- 2.3 Dedication. The District is irrevocably dedicated to hospital, scientific, and educational purposes, and fully empowered to receive and administer funds for the attainment of these objectives, all in accordance with the purpose and powers set forth in the Local Health Care District Law.

ARTICLE III TITLE TO PROPERTY

- 3.1 Authority of Board. The title, direction, and control of all property owned by the District is vested in the Board of Directors (“Board”), and the signatures of the President and the Secretary as authorized shall constitute the proper authority for the purchase or sale of property, or for the investment of other disposal of trust funds which are subject to the control of the District. The Board may, by resolution, authorize other or different signatories if it determines that such authorization is necessary.

ARTICLE IV SURPLUS REVENUE

- 4.1 Profit or Gain. There shall be no contemplation of profit or pecuniary gain, and no distribution of profits to any individual, under any guise whatsoever, nor shall there be any distribution of assets or surpluses to any individual on the dissolution of this District.

- 4.2 Disposition of Surplus Revenue. Should the operation of the District result in a surplus of revenue over expenses, such surplus may be used and dealt with by the Board of Directors as they determine within the limits of the Local Health Care District Law and these Bylaws.

#### ARTICLE V SCOPE OF BYLAWS

- 5.1 Definition. These Bylaws shall be known as the District Bylaws and shall govern the Soledad Community Health Care District, its Board of Directors, and all of its affiliated and subordinate organizations and groups.
- 5.2 Delegation. The Board of Directors may delegate certain powers as appropriate and in accordance with the Local Health Care District Law. No assignment, referral, or delegation of authority by the Board of Directors shall preclude the Board of Directors from exercising the authority required to meet its responsibilities for the operation of the District. The Board of Directors shall retain the right to rescind any such delegation.

#### ARTICLE VI POWERS OF DISTRICT

- 6.1 Powers. The District shall have and exercise the powers set forth in Section 32121 of the California Health and Safety Code.

#### ARTICLE VII DIRECTORS

- 7.1 Qualification and Number. The Board of Directors shall consist of five (5) members, each of whom shall be a registered voter residing in the District. Members shall be elected by the registered voters residing in the District, pursuant to Health and Safety Code Section 32100 and following. Terms shall be set in accordance with the Local Health Care District Law and California Uniform District Election Law. It is the recommendation of the Board of Directors that multiple family members not serve on the District Board at the same time. Family members include spouse, child, parent, sibling, grandparent, grandchild, domestic partner, or parent-in-law.
- 7.2 The Brown Act. The District shall cause each Board member and any person elected to serve as a member of the Board who has not assumed the duties of office to receive a copy of California Government Code Sections 54950-54962, known as the Ralph M. Brown Act.
- 7.3 Duties. Duties of individual Board members include, but are not necessarily limited to:
- 7.3.1 Attend board meetings.
  - 7.3.2 Attend meetings of committees to which the member is assigned.
  - 7.3.3 Relate community input to the Board.
  - 7.3.4 Represent the District in a positive and effective manner in public forums and abide by the District's Code of Conduct.
  - 7.3.5 As appropriate, be politically active on behalf of the District and its interests and needs.



- 7.3.6 Learn enough details about health care services so that a Board member can effectively question reports of both institutional managers and the professional staff and evaluate the answers.
- 7.3.7 Accept and fulfill reasonable assignments from the President of the Board.
- 7.3.8 Participate in the orientation of new Board members, if requested.
- 7.3.9 Become familiar with the provisions of Government Code Sections 54950- 54962, known as the Ralph M. Brown Act.
- 7.3.10 All powers of the Board of Directors, which are not restricted by statute, may be delegated by an employment agreement, policies, and by direction of the Board to the Chief Executive Officer or to others employed by or with responsibilities to the District, to be exercised in accordance with that delegation.

7.4 Vacancies and Removal of Directors.

- 7.4.1 7.4.1-Removal-If a Board member is absent from three (3) consecutive regular meetings, or from three (3) of any five (5) consecutive meetings of the Board, the Board may, by resolution, declare that a vacancy on the Board exists.
- 7.4.2 Filling Vacancies. Vacancies so created or vacancies created by other means, such as resignation, death, or moving out of the boundaries of the District shall be filled by the methods provided by law.

- 7.5 Compensation. The members of the Board each shall be reimbursed for actual necessary travel and incidental expenses incurred in the performance of the official business of the District as approved by the Board and shall receive such compensation as approved by the Board in accordance with the Local Health Care District Law.
- 7.6 Conflict of Interest. No Board member shall realize economic gain from an action of the Board in which that Board member participated. Board members shall be required to follow the Conflict of Interest Code adopted by the Board of Directors.

ARTICLE VIII      MEETINGS OF DIRECTORS

- 8.1 Regular Meetings. Regular meetings of the Board shall be held monthly on the last Thursday of each month at 4 p.m. at the offices of Eden Valley Care Center, 612 Main Street, Soledad, CA 93960. The Board may from time to time, by majority vote, change the date, time, and place of a regular meeting.
- 8.2 Agenda. The District shall post an agenda complying with Government Code Section 54954.2 at least 72 hours prior to a regular meeting. The President of the Board with the assistance of the CEO sets the agenda. Any request by an individual or less than a majority of the Board Members for substantive information and/or research from District staff or advisors shall be submitted in writing to the CEO, and that request for Board authorization to expend District resources to provide that information will be added to the next meeting's agenda must be received no later than 15 days

prior to the Board meeting. The majority of the board will determine if the answer provided earlier is sufficient or if additional District resources need to be expended and or added. This is how items are to be added to the agenda and also a way for Board Members to get their questions answered in a timely fashion without unnecessarily prolonging District meetings.

- 8.3 Adjournment. If all members of the Board are absent from a regular meeting, the Board clerk shall declare the meeting adjourned to a stated time and place. The Board clerk shall place a notice of adjournment to be posted within 24 hours after the adjournment. He/she shall also cause a written notice of adjournment to be mailed to each Board member at least 24 hours before the time and date to which the meeting is adjourned.
- 8.4 Special Meetings. Special meetings of the Board may be called by the President of the Board or by three (3) directors. The District shall deliver a written notice of a special meeting to all Board members at least 24 hours before the time of the meeting as specified in the notice. The District shall post the notice of the special meeting at least 24 hours prior to the special meeting in a location that is freely accessible to members of the public. This 24-hour notice requirement shall not apply in an "emergency situation" as defined in California Government Code Section 54956.5.
- 8.5 Quorum. For regular and special meetings of the Board, a quorum shall be three (3) members.
- 8.6 Majority Vote. All actions of the Board shall be taken by a majority, consisting of at least three (3) of the Board members. No action shall be taken by the Board, however, by secret ballot, whether preliminary or final.
- 8.7 Public Meetings. All meetings of the Board, whether regular, special, or adjourned, shall be open and public, except as may be allowed for closed sessions under the Brown Act, and all persons shall be permitted to attend any meeting unless otherwise provided by law. Public testimony on a particular issue shall be limited to a maximum of three (3) minutes for each individual speaker for each issue. The Board may, however, at its discretion, allow for more time if deemed appropriate or necessary.
- 8.8 Minutes. A record of proceedings of all public meetings of the Board shall be kept on file.

#### ARTICLE IX OFFICERS

- 9.1 Positions. The officers of the Board shall be a President, a Vice President, a Secretary/Treasurer
- 9.2 Election of Officers. The Board of Directors shall on the agenda, at their January meeting, subsequent to the Health Care District General Elections, elect the officers from among its own members.
- 9.3 Term of Office. Officers are elected for a period of two (2) years and shall serve until a successor is elected. No board member shall serve more than four (4) consecutive terms in the same office.
- 9.4 Duties.
- 9.4.1 President. The President shall:

- 9.4.1.1 Preside over all meetings of the Board of Directors. The President with the assistance of the CEO sets the agenda.
- 9.4.1.2 Sign as President and jointly with other officers as appropriate, and execute in the name of the district, contract, conveyances, and other written instruments that have been authorized by the Board of Directors.
- 9.4.1.3 Appoint chairperson and members of board committees.
- 9.4.2 Vice President. The Vice President shall in the event of death, absence, or other inability of the President, exercise all the powers and perform all the duties herein given to or imposed upon, the President.
- 9.4.3 Secretary. The Secretary shall, with the assistance of District staff, maintain accurate and complete minutes of all meetings, call meetings on the order of the President, attend to all correspondence, execute contracts and conveyances and all other instruments in writing, and perform such other duties as ordinarily pertain to this office
- 9.4.4 Treasurer. The District shall establish its own treasury and shall appoint a Treasurer charged with the safekeeping and dispersal of the funds in the treasury of the District. The Board Treasurer may rely on District staff to assist with the duties of Board Treasurer.
- 9.4.5 Chief Executive Officer. The Board of Directors shall employ and discharge the Chief Executive Officer and shall specify the terms and conditions of the person's employment. The performance of the Chief Executive Officer will be evaluated on an annual basis by the Board based on performance criteria established from time to time by the Board. The Chief Executive Officer shall be responsible for the overall management of the District and has the necessary and full authority to effect this responsibility subject to the Board of Director's oversight, and any policies and directives issued by the Board of Directors. The Chief Executive Officer is responsible for the management of the District and all of its departments and activities. The Chief Executive Officer is responsible for the retention, performance, and continued employment of the District's staff.

## 9.5 Vacancies and Removal of Board Officers.

- 9.5.1 Vacancy. Vacancy in any Board office shall be filled by a vote of the majority of the Board as soon as is reasonably possible.
- 9.5.2 Removal. Officers may be removed by vote of three (3) board members for failure to perform the duties of the office or for malfeasance in office.

## ARTICLE X COMMITTEES OF THE BOARD

### 10.1 General Provisions.

10.1.1 Committees of the Board shall be standing or ad hoc. The committee members and chair shall be voted on by the Board.

10.1.2 All committees shall be advisory to the Board unless otherwise specified by the Board, whose purpose and progress shall be periodically reviewed by the Board.

10.1.3 Each Committee, Standing or Ad Hoc, shall be assigned two (2) District Directors, one of whom shall be the committee chair. Non-District Board Directors ("Community Members") may be appointed as advisory members of the committee, and they will serve without a vote. Community Members may be recommended to the District Board Chair by the Committee Chair, or any other source within the District or the community. Proposed Community Members shall be residents of the District, shall be interviewed by the Board or Committee Chair, or both, and shall submit a curriculum vitae for Board review. The Board will act upon the recommendation for appointment coming from the Board Chair for a term subject to annual renewal when Committee appointments are approved as provided in Section 10.1.2 above. Upon appointment and upon any annual renewal of appointment, Community Members shall submit a Conflict of Interest Disclosure Statement to the District. The Board Chair shall be an ex officio member of Standing Committees but may vote only if an actual member of the committee.

10.1.4 Each District Director member of a committee shall be entitled to vote on the committee.

10.1.5 The committees shall be assisted by staff and consultants to the District in the manner set forth by policies and procedures of the Board.

10.2 Standing Committees. The Board may appoint Standing Committees upon a majority vote of the Board. Standing Committees shall hold meetings at times as agreed by the committee members or as directed by the Board, but no less than quarterly, unless otherwise set forth in these Bylaws. At a Standing Committee meeting a quorum shall be two of the two District Board committee members. If only one District Board committee member is present, a record of the proceedings shall be kept, but no action may be taken. There shall be a Standing Committee meeting agenda and packet, which shall be prepared in advance and distributed to Committee members in accordance with the Brown Act.

10.3 **Remove entirely if there will no longer be a finance committee.** Ad Hoc Committees. Ad Hoc Committees may be established by a majority vote of the Board, for special, defined tasks. Each Ad Hoc Committee shall limit its activities to the accomplishment of the task for which it was established, and upon completion of that task, the Ad Hoc Committee shall be discharged by the Board. The Board shall determine the number of members for Ad Hoc Committees which shall include a maximum of two (2) District Board Directors. All Ad-Hoc Committees' purpose and progress shall be reviewed annually by the Board.

## ARTICLE XI INDEMNIFICATION

11.1 Indemnification of Directors and Officers. Directors and officers shall be indemnified to the full extent permitted by law against all claims, liabilities, and expenses incurred as a result of an action

by the Board, except in the instance of willful misconduct in the performance of duties as a director or officer.

## ARTICLE XII GENERAL PROVISIONS

- 12.1 Execution of Contracts. The Board, except as otherwise provided in these Bylaws, may authorize any officer or officers, agent or agents, to enter into any contract, to execute any contract, or to execute any instrument in the name of and on behalf of the District.
- 12.2 Seal. The District shall have a seal and may alter said seal at its pleasure.
- 12.3 Fiscal Year. The fiscal year of the District shall commence on the first day of July of each year and shall end on the last day of June of each year.
- 12.4 Annual Audit. The affairs and financial condition of the District shall be audited annually at the end of each fiscal year by a Certified Public Accountant selected by the board and a written report of such audit and appropriate financial statements submitted to the Board. Additional audits may be authorized as considered necessary or desirable by the Board.
- 12.5 Review of Bylaws. The Bylaws of the Board should be reviewed at least every two (2) years and revised as necessary.
- 12.6 Amendment. These Bylaws may be amended at any properly noticed meeting of the Board by a majority of three (3) Board members.
- 12.7 Adoption. Adoption of Bylaws shall be by a majority of three (3) Board members, at any properly noticed meeting of the Board.

**CERTIFICATION BY SECRETARY**

I am the duly elected Secretary of the Board of Directors of Soledad Community Health Care District. I hereby certify that the attached Bylaws are a true and correct copy of the Bylaws of the District with all amendments thereto effective January 30, 2025.

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Rosemary Guidotti, Secretary  
Board of Directors  
Soledad Community Health Care District

## SECTION 4000 BOARD

**POLICY TITLE: Board of Directors Authority and Limits**  
**POLICY NUMBER: 4000**

### **4000.01**

#### **Establishment**

The Soledad Community Health Care District ("District") is established by the California Health and Safety Code District Law found at Sections 32000 through 32492 to Chapter 1 (Formation of District) of Division 23 (Hospital Districts).

### **4000.02**

#### **Subject to District By-Laws**

The Board of Directors ("Board") has adopted Bylaws and a Code of Conduct to outline the Board's authority and conduct expected of Board members. This policy supplements the Bylaws and Code of Conduct. If there is any conflict between the Bylaws and the other Board authorities, the Bylaws shall prevail.

### **4000.03**

#### **Authority of the Board**

The Board is the governing body of the District and sets policy for the District. The Board shall act only at regular, regularly adjourned, special, or emergency meetings held in compliance with the Brown Act public meeting laws. All powers of the District shall be exercised and performed by the Board as a body. Individual Board members, except as otherwise authorized by the Board, shall have no power to act for or bind the District or the Board (or to direct any staff of the District).

### **4000.04**

#### **Board is a Singular Body**

Apart from his/her normal function as a part of this governing body, a Director has no individual authority. Directors do not have the authority to commit the District to any policy, act, or expenditure (to include signing checks) unless the Board takes specific action to grant such authority to a given matter. Once the Board takes action, the Directors shall commit to support the collective Board action and not create barriers to the implementation of said action.

### **4000.05**

#### **Representing the Entire Board**

Directors do not represent any fractional segment of the community; rather, they are a part of the body that represents and acts for the District. Directors carry out his or her duties and does not represent the interests of any constituency or individual.

### **4000.06**

#### **Legal Duties**

The Board, acting in good faith and in a reasonably prudent manner, has the following legal duties:

## SECTION 4000 BOARD

- a. Duty of Obedience. Directors must act in accordance with the legal purpose of the District, a duty that should be demonstrable in all the Board's decisions.
- b. Duty of Loyalty. Directors must act based on the best interests of the District and the wider community it serves, not the narrow interests of an individual or stakeholders.
- c. Duty of Care. Directors must be diligent to carrying out the work of the Board by preparing for meetings, attending faithfully, participating in discussions, and asking questions.

### 4000.07

#### Roles of the Board

The character of the Board is to govern, not manage, the District. To that end, the Board carries out the following roles:

- a. Attend the following Board meetings in accordance with Article VIII (Meetings of Directors) of the Bylaws:
  - (1) Monthly Board meetings where District operations, financial, and budget updates occur.
  - (2) Special or Emergency Board meetings.
  - (3) Strategic Planning sessions and reviews of Strategic Plans where goals and ends of the District are established.
  - (4) Budget meetings where the Board authorizes District staff and the Chief Executive Officer ("CEO") to expend District resources within the limitations of the budget to operate the functions of the District; and realize the goals and ends established by the Board.
- b. Establish the ends and goal of the District through a Strategic Plan.
- c. Make policies and decisions to support those ends (including but not limited to developing a budget and authorizing the department heads and CEO to spend within the limits of the budget to further support those goals and ends).
- d. Oversee the performance and exercise accountability for results by receiving regular reports on clinic and Eden Valley operations through regular review of the budget throughout the fiscal year, and through updates on actions to achieve the goals and ends established by the Strategic Plan. This role is specific to ensuring the long-term fiscal viability of the District.
- e. Build relationships with the District's key stakeholders, supporters, and decision makers.



## SECTION 4000 BOARD

- f. Select, support, advise, and evaluate the CEO based on Strategic Plan Goals established by the Board.
- g. Establish a compensation program for the CEO.
- h. Approve and periodically review District policies affecting the organization and operation of the Board.

### 4000.08

#### **Non-Interference with District staff**

Directors may not direct, coerce, or influence any District employee. Interaction with District staff may include the following:

- a. Directors may contact District department heads and employees to make inquiries. All other communication about the administration of the District must only be through the CEO.
- b. When requesting information from staff or making public records request, Directors are encouraged to identify their specific issue of concern rather than making Board requests that require significant amounts of staff time and hinder staff's ability to devote the time necessary to the business of running the District. Requests should be made fifteen (15) working days prior to the meeting.
- c. Information provided at the request of any Director shall be distributed to the entire Board.
- d. Any requests by an individual (or less than a majority of the Board) for substantive information and/ or research from District staff or advisors shall be submitted in writing to the CEO, and that request for Board authorization to expend District resources to provide information will be added to the next meeting's agenda must be received no later than fifteen (15) days prior to the Board meeting. The majority of the Board will determine if the answer provided earlier is sufficient or if additional District resources need to be expended and/or added.
- e. Directors shall not give orders to any District employee, either publicly or privately. Directors shall not attempt to coerce or influence the CEO or any employee in respect to any contract, purchase of supplies, or any other action. The District's staff should not be influenced in respect to any contract, purchase of supplies, or any other action by a Director.
- f. Directors may not in any manner direct or request the appointment or removal of any person from District employment.
- g. The needs of the District's constituents should be a priority of the Board of Directors.

**SECTION 4000 BOARD**

h. Directors shall refer the following matters to the CEO for action:

(1) Complaints or concerns.

(2) Public health and safety concerns.

(3) Clarification and information on such issues as policy, personnel, legal action, land acquisition and development, finances, and other matters related to the operation of the District.

(4) Any questions by District personnel concerning a specific District policy.

(5) Contact with outside vendors.

(6) Any Director visiting the District facilities shall inform the CEO prior to the visit to ensure all internal policy and procedures are being followed.



# Soledad Community Health Care District

Balance Sheet

As of December 31, 2024

	<u>31-Dec-24</u>	<u>31-Dec-23</u>	<u>Variance</u>
<b>Assets</b>			
<b>Current Assets</b>			
Cash & Cash Equivalents	2,877,482	2,543,025	334,457
Assets Limited as to Use - Current	105	105	-
Patient Accounts Receivable - Net	2,193,692	2,144,713	48,979
Other Receivables	52,788	50,272	2,516
Inventories	109,573	113,615	(4,042)
Prepaid Expenses & Deposits	185,021	141,959	43,062
	<u>5,418,661</u>	<u>4,993,689</u>	<u>424,972</u>
<b>Fixed Assets:</b>			
Buildings & Improvements	10,888,154	10,772,534	115,620
Equipment	3,027,243	3,027,243	-
Construction in Progress	-	-	-
	<u>13,915,397</u>	<u>13,799,777</u>	<u>115,620</u>
Accum Depr	<u>(8,574,640)</u>	<u>(8,075,152)</u>	<u>(499,488)</u>
	<u>5,340,757</u>	<u>5,724,625</u>	<u>(383,868)</u>
<b>Total Assets</b>	<u><b>10,759,418</b></u>	<u><b>10,718,314</b></u>	<u><b>41,104</b></u>
<b>Liabilities:</b>			
<b>Current Liabilities:</b>			
Accounts Payable	332,187	417,685	(85,498)
Accrued Payroll & Benefits	564,946	581,395	(16,449)
Estimated Third Party Settlements	4,215,018	3,148,728	1,066,290
1st Capital Bank - Line of Credit	-	-	-
Current Portion - Long-term Debt	353,330	144,946	208,384
	<u>5,465,481</u>	<u>4,292,754</u>	<u>1,172,727</u>
<b>Long-Term Debt</b>	<u>4,366,092</u>	<u>3,734,579</u>	<u>631,513</u>
<b>Total Liabilities</b>	<u><b>9,831,573</b></u>	<u><b>8,027,333</b></u>	<u><b>1,804,240</b></u>
<b>Net Assets (Assets Minus Liabilities)</b>	<u><b>927,845</b></u>	<u><b>2,690,981</b></u>	<u><b>(1,763,136)</b></u>
<b>Summary of Net Assets</b>			
Beginning of Year - July 1st	1,619,863	2,337,903	
Increase <Decrease> in Net Assets	<u>(692,018)</u>	<u>353,077</u>	
<b>End of Period</b>	<u><b>927,845</b></u>	<u><b>2,690,980</b></u>	
<b>Number of Days of Cash on Hand</b>	<u><b>67.48</b></u>	<u><b>59.64</b></u>	

# Soledad Community Health Care District

Statement of Revenues, Expenses, and Changes in Net Assets

For the Six Months Ended:

December 31, 2024

	<u>31-Dec-24</u>	<u>31-Dec-23</u>	<u>Variance</u>
<b>Operating Revenues:</b>			
Medical Services	9,891,122	11,544,984	(1,653,862)
Contractual Adjustments	(2,920,968)	(2,533,343)	(387,625)
Estimated PPS	-	(750,000)	750,000
	<u>6,970,154</u>	<u>8,261,641</u>	<u>(1,291,487)</u>
Other Operating Revenues	50,169	177,242	(127,073)
	<u>7,020,323</u>	<u>8,438,883</u>	<u>(1,418,560)</u>
<b>Operating Expenses:</b>			
Salaries & Wages	3,617,028	3,480,012	137,016
Professional Fees	1,682,602	2,229,226	(546,624)
Supplies	815,358	827,810	(12,452)
Employee Benefits	814,331	708,965	105,366
Utilities	207,911	208,768	(857)
Other Operating Expenses	203,323	159,891	43,432
Insurance	152,042	155,317	(3,275)
Purchased Services	121,399	171,714	(50,315)
Rents and Leases	18,477	19,309	(832)
	<u>7,632,471</u>	<u>7,961,012</u>	<u>(328,541)</u>
<b>Operating Income &lt;Loss&gt; Before Depreciation</b>	(612,148)	477,871	(1,090,019)
<b>Less Depreciation</b>	<u>(248,340)</u>	<u>(251,139)</u>	<u>2,799</u>
<b>Operating Income &lt;Loss&gt; After Depreciation</b>	(860,488)	226,732	(1,087,220)
<b>Non-Operating Revenues &lt;Expenses&gt;</b>			
District Property Tax Revenues	221,658	213,715	7,943
Grants & Contributions	50,056	120	49,936
Investment Income	11,210	1,553	9,657
Interest Expense	(114,454)	(89,043)	(25,411)
	<u>168,470</u>	<u>126,345</u>	<u>42,125</u>
<b>Increase &lt;Decrease&gt; in Net Assets</b>	<u><b>(692,018)</b></u>	<u><b>353,077</b></u>	<u><b>(1,045,095)</b></u>
<b>Summary of Income by Operation</b>			
Eden Valley Care Center	357,045	1,100,017	(742,972)
Clinic & Women's Health Center	(358,408)	(396,279)	37,871
District	(690,654)	(350,661)	(339,993)
	<u><b>(692,017)</b></u>	<u><b>353,077</b></u>	<u><b>(1,045,094)</b></u>
<b>Other Items:</b>			
Contractual Adjustments %	<u>29.53%</u>	<u>28.44%</u>	
Salaries to Gross Revenues	<u>36.57%</u>	<u>30.14%</u>	
Professional Fees to Gross Revenues	<u>17.01%</u>	<u>19.31%</u>	

# Soledad Community Health Care District

## Account Summaries

Description	31-Dec-24	31-Dec-23	Variance
<b>Cash &amp; Cash Equivalents:</b>			
1st Capital Bank	1,920,666	1,509,877	410,789
Mechanics Bank	836,827	959,852	(123,025)
LAIF	17,182	16,448	734
US Bank	96,526	50,567	45,959
Petty Cash	6,281	6,281	-
<b>Totals</b>	<b>2,877,482</b>	<b>2,543,025</b>	<b>334,457</b>

<b>Accounts Receivable</b>			
Eden Valley - Net	1,757,644	1,826,895	(69,251)
Clinic - Net	436,048	317,818	118,230
<b>Totals</b>	<b>2,193,692</b>	<b>2,144,713</b>	<b>48,979</b>

### Summary of Income by Month

July	159,345	163,884	
August	(138,814)	242,008	
September	(95,988)	206,954	
October	(129,441)	351,927	
November	(592,785)	101,229	
December	61,175	37,075	
January			
February			
March			
April			
May			
June			
<b>Totals</b>	<b>(736,508)</b>	<b>1,103,077</b>	<b>(1,839,585)</b>
Grants Received	44,490	-	
Estimated PPS	-	(750,000)	Favorable
	<b>(692,018)</b>	<b>353,077</b>	<Unfavorable>

### Gross Revenues by Type

Medical Clinic	5,602,274	56.64%	
Medi-Cal	2,478,393	25.06%	57.79%
Medicare	1,349,933	13.65%	31.48%
Other	374,648	3.79%	8.74%
Private	85,874	0.87%	2.00%
<b>Totals</b>	<b>9,891,122</b>	<b>100.00%</b>	<b>100.00%</b>

# Soledad Community Health Care District

## Account Summaries

Eden Valley Care Center by Dept	31-Dec-24	31-Dec-23	Variance
<b>Revenues - Net</b>			
Medi-Cal	2,134,238	2,674,917	(540,679)
Medicare	1,563,340	2,206,929	(643,589)
Other Insurance	440,795	343,568	97,227
Private	117,561	14,901	102,660
Other Income	38,675	33,135	5,540
	<u>4,294,609</u>	<u>5,273,450</u>	<u>(978,841)</u>
<b>Expenses:</b>			
Medicare Certified Unit	1,421,811	1,228,338	193,473
General Administration	482,457	654,504	(172,047)
Employee Benefits	364,076	281,896	82,180
Dietary	343,752	414,937	(71,185)
Physical, Occupational & Speech Therapy	300,961	193,382	107,579
Nursing Administration	298,461	713,784	(415,323)
Activities, Education & Soda Shop	196,622	158,927	37,695
Housekeeping and Laundry	170,700	159,453	11,247
Plant Operations & Maintenance	146,636	146,222	414
Medical Records, Central Supply, Pharmacy	127,912	117,720	10,192
Taxes, Insurance, Depreciation, Interest	84,176	104,270	(20,094)
	<u>3,937,564</u>	<u>4,173,433</u>	<u>(235,869)</u>
<b>Net Income &lt;Loss&gt;</b>	<u><b>357,045</b></u>	<u><b>1,100,017</b></u>	<u><b>(742,972)</b></u>

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Eden Valley Care Center by Type	31-Dec-24	31-Dec-23	Variance
<b>Revenues - Net</b>			
Medi-Cal	2,134,238	2,674,917	(540,679)
Medicare	1,563,340	2,206,929	(643,589)
Other Insurance	440,795	343,568	97,227
Private	117,561	14,901	102,660
Other Income	38,675	33,135	5,540
	<u>4,294,609</u>	<u>5,273,450</u>	<u>(978,841)</u>
<b>Expenses:</b>			
Salaries	2,174,765	2,054,027	120,738
Benefits	540,679	442,363	98,316
Professional Fees	460,989	858,562	(397,573)
Supplies	375,308	411,396	(36,088)
Utilities	149,626	145,988	3,638
Other Operating Expenses	109,955	69,380	40,575
Insurance	49,439	66,306	(16,867)
Purchased Services	45,673	91,583	(45,910)
Depreciation	31,130	33,828	(2,698)
	<u>3,937,564</u>	<u>4,173,433</u>	<u>(235,869)</u>
<b>Net Income &lt;Loss&gt;</b>	<u><b>357,045</b></u>	<u><b>1,100,017</b></u>	<u><b>(742,972)</b></u>

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# Soledad Community Health Care District

## Account Summaries

<u>Soledad Medical Clinic / Women's Health Center</u>	<u>31-Dec-24</u>	<u>31-Dec-23</u>	<u>Variance</u>
<b>Revenues - Net</b>			
Gross Revenues	5,602,274	6,497,239	(894,965)
Contractual Adjustments	(2,888,054)	(3,475,913)	587,859
Other Revenues	20,570	20,105	465
	<u>2,734,790</u>	<u>3,041,431</u>	<u>(306,641)</u>
<b>Expenses:</b>			
Salaries	883,134	1,052,153	(169,019)
Doctors	594,173	607,175	(13,002)
Professional Fees	501,614	673,214	(171,600)
Supplies	422,036	404,587	17,449
Depreciation	217,013	217,108	(95)
Employee Benefits	195,214	211,709	(16,495)
Interest Expense	112,987	89,043	23,944
Utilities	58,286	62,780	(4,494)
Other Operating Expenses	43,262	32,287	10,975
Purchased Services	35,576	46,704	(11,128)
Insurance	29,903	40,950	(11,047)
	<u>3,093,198</u>	<u>3,437,710</u>	<u>(344,512)</u>
<b>Net Income &lt;Loss&gt;</b>	<u><b>(358,408)</b></u>	<u><b>(396,279)</b></u>	<u><b>37,871</b></u>

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<u>Soledad Community Health Care District</u>	<u>31-Dec-24</u>	<u>31-Dec-23</u>	<u>Variance</u>
<b>Revenues - Net</b>			
Property Tax Revenues	221,658	213,715	7,943
Other Revenues	52,190	125,675	(73,485)
	<u>273,848</u>	<u>339,390</u>	<u>(65,542)</u>
<b>Expenses:</b>			
Salaries	559,129	373,832	185,297
Professional Fees	125,826	90,275	35,551
Employee Benefits	78,438	54,893	23,545
Insurance	72,699	48,061	24,638
Other Operating Expenses	68,582	77,533	(8,951)
Purchased Services	40,150	33,427	6,723
Supplies	18,014	11,827	6,187
Interest	1,467	-	1,467
Depreciation	197	203	(6)
	<u>964,502</u>	<u>690,051</u>	<u>274,451</u>
<b>Net Income &lt;Loss&gt;</b>	<u><b>(690,654)</b></u>	<u><b>(350,661)</b></u>	<u><b>(339,993)</b></u>

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# Soledad Community Health Care District

## Account Summaries

<u>Summary of Income by Month</u>	<u>December</u>	<u>Jul - Nov</u>	<u>Total</u>
Eden Valley Care Center	38,869	349,306	388,175
Soledad Medical Clinic / Women's Health Center	(5,858)	(135,537)	(141,395)
District	<u>69,556</u>	<u>(760,014)</u>	<u>(690,458)</u>
Sub-Total	102,567	(546,245)	(443,678)
Estimated PPS	-	-	-
Depreciation	<u>(41,392)</u>	<u>(206,948)</u>	<u>(248,340)</u>
Totals	<u><u>61,175</u></u>	<u><u>(753,193)</u></u>	<u><u>(692,018)</u></u>

### Summary of Professional Services:

	<u>Eden Valley</u>	<u>Clinic</u>	<u>District</u>
Nursing - Medely	150,986		
Nursing - Medical Solutions, LLC	110,588		
Healthcare Medical Billing & Financial	72,600		
Medical Director	40,275		
ADP - Payroll Processing	20,979	13,729	11,441
Point Click Care	16,472		
Dietary Consultant	15,798		
Green's Accounting	9,375	9,500	10,125
Inovalon	8,524		
Pharmacy Consultant	6,524		
Net Health System Inc.	3,717		
Miscellaneous	3,344	2,497	2,436
Beautician	1,807		
Athena Health		197,227	
Natividad Medical Center		190,800	
Sweeten Health		54,976	
DocStar Medical Partners		19,325	
ABW Medical		7,116	
Central Valley Imaging Medical Associates		6,444	
Legal Expense			69,660
Payscale			16,310
Beyond Limits			5,229
Millennium Accounting Solution			3,890
Mitsubishi HC Capital America			3,482
Sage			3,253
	<u><u>460,989</u></u>	<u><u>501,614</u></u>	<u><u>125,826</u></u>



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# Soledad Community Health Care District

## Account Summaries

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### Summary of Cash Flows:

#### Cash Flows for the Six Months Ended:

Increase <Decrease> in Net Assets	(692,018)
Add: Depreciation	248,340
Decrease in Accounts Receivable	362,683
Increase in Accrued Payroll	36,938
Less: Decrease in Accounts Payable	(16,393)
Increase in Prepaid Expenses	(101,651)
Purchase of Improvements	(115,620)
Payment of Long-Term Debt	<u>(163,130)</u>
<b>Increase &lt;Decrease&gt; in Cash</b>	<b><u><u>(440,851)</u></u></b>

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**SOLEDAD COMMUNITY HEALTH CARE DISTRICT**

## Budget to Actual Summary

Operating Budget FY 2024-2025

December 31, 2024

	<u>Total Budget YTD</u>	<u>Total Actual YTD</u>	<u>Eden Valley Actual YTD</u>	<u>Clinic Actual YTD</u>	<u>District Actual YTD</u>
<b>Operational Revenues:</b>					
Gross Patient Revenues	11,775,660	9,891,122	4,288,848	5,602,274	-
Contractual Adjustments	(3,842,400)	(2,920,968)	(32,914)	(2,888,054)	-
Other Operating Revenues	85,665	50,169	32,961	13,324	3,884
	<u>8,018,925</u>	<u>7,020,323</u>	<u>4,288,895</u>	<u>2,727,544</u>	<u>3,884</u>
<b>Operational Expenditures:</b>					
Salaries	3,859,650	3,617,028	2,174,765	883,134	559,129
Professional Fees	1,723,350	1,682,602	460,989	1,095,787	125,826
Supplies	847,850	815,358	375,308	422,036	18,014
Employee Benefits	754,975	814,331	540,679	195,214	78,438
Insurance & Taxes	235,625	169,171	53,045	43,427	72,699
Utilities	231,500	207,912	149,626	58,286	-
Purchased Services	156,475	121,399	45,673	35,576	40,150
Other Operating Expenses	114,400	186,193	102,783	26,962	56,448
Rents & Leases	24,600	18,477	3,566	2,777	12,134
	<u>7,948,425</u>	<u>7,632,471</u>	<u>3,906,434</u>	<u>2,763,199</u>	<u>962,838</u>
<b>Gross Margin</b>	<u>70,500</u>	<u>(612,148)</u>	<u>382,461</u>	<u>(35,655)</u>	<u>(958,954)</u>
<b>General &amp; Administrative</b>					
Allocation of District Expenditures	-	-	577,703	385,135	(962,838)
Depreciation	248,575	248,340	31,130	217,013	197
<b>Total General &amp; Administrative</b>	<u>248,575</u>	<u>248,340</u>	<u>608,833</u>	<u>602,148</u>	<u>(962,641)</u>
<b>Net Margin</b>	<u>(178,075)</u>	<u>(860,488)</u>	<u>(226,372)</u>	<u>(637,803)</u>	<u>3,687</u>
<b>Other Income &lt;Expenditure&gt;</b>					
Property Tax Revenues	217,250	221,658	-	-	221,658
Grants and Contributions	158,500	50,056	5,566	-	44,490
Investment Income	1,750	11,210	148	7,246	3,816
Interest Expense	(129,000)	(114,454)	-	(112,987)	(1,467)
	<u>248,500</u>	<u>168,470</u>	<u>5,714</u>	<u>(105,741)</u>	<u>268,497</u>
<b>Net Surplus &lt;Deficit&gt;</b>	<u>70,425</u>	<u>(692,018)</u>	<u>(220,658)</u>	<u>(743,544)</u>	<u>272,184</u>

**SOLEDAD COMMUNITY HEALTH CARE DISTRICT**

Eden Valley Care Center - Budget to Actual

Operating Budget FY 2024-2025

December 31, 2024

	<u>Eden Valley Care Center</u>	<u>6 Months Budget YTD</u>	<u>6 Months Actual YTD</u>	<u>Variance</u>
<b>Operational Revenues:</b>				
Gross Patient Revenues	9,203,825	4,601,910	4,288,848	(313,062)
Contractual Adjustments	583,200	291,600	(32,914)	(324,514)
Other Operating Revenues	103,325	51,665	32,961	(18,704)
	<u>9,890,350</u>	<u>4,945,175</u>	<u>4,288,895</u>	<u>(656,280)</u>
<b>Operational Expenditures:</b>				
Salaries	4,511,350	2,255,675	2,174,765	80,910
Supplies	917,950	458,975	375,308	83,667
Employee Benefits	916,200	458,100	540,679	(82,579)
Professional Fees	710,200	355,100	460,989	(105,889)
Utilities	321,000	160,500	149,626	10,874
Insurance & Taxes	153,600	76,800	53,045	23,755
Purchased Services	120,950	60,475	45,673	14,802
Other Operating Expenses	111,500	55,750	102,783	(47,033)
Rents & Leases	18,000	9,000	3,566	5,434
	<u>7,780,750</u>	<u>3,890,375</u>	<u>3,906,434</u>	<u>(16,059)</u>
<b>Gross Margin</b>	<u>2,109,600</u>	<u>1,054,800</u>	<u>382,461</u>	<u>(672,339)</u>
<b>General &amp; Administrative</b>				
Allocation of District Expenditures	1,127,150	563,575	577,703	(14,128)
Depreciation	62,250	31,125	31,130	(5)
<b>Total General &amp; Administrative</b>	<u>1,189,400</u>	<u>594,700</u>	<u>608,833</u>	<u>(14,133)</u>
<b>Net Margin</b>	<u>920,200</u>	<u>460,100</u>	<u>(226,372)</u>	<u>(686,472)</u>
<b>Other Income &lt;Expenditure&gt;</b>				
Grants and Contributions	10,000	5,000	5,566	566
Investment Income	-	-	148	148
	<u>10,000</u>	<u>5,000</u>	<u>5,714</u>	<u>714</u>
<b>Net Surplus &lt;Deficit&gt;</b>	<u>930,200</u>	<u>465,100</u>	<u>(220,658)</u>	<u>(685,758)</u>

**SOLEDAD COMMUNITY HEALTH CARE DISTRICT**

Medical Clinic - Budget to Actual

Operating Budget FY 2024-2025

December 31, 2024

	<u>Medical Clinic Womens Health</u>	<u>6 Months Budget YTD</u>	<u>6 Months Actual YTD</u>	<u>Variance</u>
<b>Operational Revenues:</b>				
Gross Patient Revenues	14,347,500	7,173,750	5,602,274	(1,571,476)
Contractual Adjustments	(8,268,000)	(4,134,000)	(2,888,054)	1,245,946
Other Operating Revenues	50,000	25,000	13,324	(11,676)
	<u>6,129,500</u>	<u>3,064,750</u>	<u>2,727,544</u>	<u>(337,206)</u>
<b>Operational Expenditures:</b>				
Professional Fees	2,531,500	1,265,750	1,095,787	169,963
Salaries	2,062,800	1,031,400	883,134	148,266
Supplies	758,950	379,475	422,036	(42,561)
Employee Benefits	368,600	184,300	195,214	(10,914)
Insurance & Taxes	209,650	104,825	43,427	61,398
Utilities	142,000	71,000	58,286	12,714
Purchased Services	108,000	54,000	35,576	18,424
Other Operating Expenses	48,800	24,400	26,962	(2,562)
Rents & Leases	7,200	3,600	2,777	823
	<u>6,237,500</u>	<u>3,118,750</u>	<u>2,763,199</u>	<u>355,551</u>
<b>Gross Margin</b>	<u>(108,000)</u>	<u>(54,000)</u>	<u>(35,655)</u>	<u>18,345</u>
<b>General &amp; Administrative</b>				
Allocation of District Expenditures	751,450	375,725	385,135	(9,410)
Depreciation	434,500	217,250	217,013	237
<b>Total General &amp; Administrative</b>	<u>1,185,950</u>	<u>592,975</u>	<u>602,148</u>	<u>(9,173)</u>
<b>Net Margin</b>	<u>(1,293,950)</u>	<u>(646,975)</u>	<u>(637,803)</u>	<u>9,172</u>
<b>Other Income &lt;Expenditure&gt;</b>				
Grants and Contributions	272,000	136,000	-	(136,000)
Investment Income	2,000	1,000	7,246	6,246
Interest Expense	(258,000)	(129,000)	(112,987)	16,013
	<u>16,000</u>	<u>8,000</u>	<u>(105,741)</u>	<u>(113,741)</u>
<b>Net Surplus &lt;Deficit&gt;</b>	<u>(1,277,950)</u>	<u>(638,975)</u>	<u>(743,544)</u>	<u>(104,569)</u>

**SOLEDAD COMMUNITY HEALTH CARE DISTRICT**

District - Budget to Actual

Operating Budget FY 2024-2025

December 31, 2024

	District	6 Months Budget YTD	6 Months Actual YTD	Variance
<b>Operational Revenues:</b>				
Gross Patient Revenues	-	-	-	-
Contractual Adjustments	-	-	-	-
Other Operating Revenues	18,000	9,000	3,884	(5,116)
	<b>18,000</b>	<b>9,000</b>	<b>3,884</b>	<b>(5,116)</b>
<b>General &amp; Administrative (District)</b>				
Salaries	1,145,150	572,575	559,129	(13,446)
Employee Benefits	225,150	112,575	78,438	(34,137)
Professional Fees	205,000	102,500	125,826	23,326
Insurance	108,000	54,000	72,699	18,699
Purchased Services	84,000	42,000	40,150	(1,850)
Other Expenses	68,500	34,250	56,448	22,198
Rents & Leases	24,000	12,000	12,134	134
Supplies	18,800	9,400	18,014	8,614
	<b>1,878,600</b>	<b>939,300</b>	<b>962,838</b>	<b>23,538</b>
<b>Gross Margin</b>	<b>(1,860,600)</b>	<b>(930,300)</b>	<b>(958,954)</b>	<b>18,422</b>
<b>General &amp; Administrative</b>				
Allocation of District Expenditures	(1,878,600)	(939,300)	(962,838)	23,538
Depreciation	400	200	197	3
<b>Total General &amp; Administrative</b>	<b>(1,878,200)</b>	<b>(939,100)</b>	<b>(962,641)</b>	<b>23,541</b>
<b>Net Margin</b>	<b>17,600</b>	<b>8,800</b>	<b>3,687</b>	<b>41,963</b>
<b>Other Income &lt;Expenditure&gt;</b>				
Property Taxes	434,500	217,250	221,658	4,408
Grants and Contributions	35,000	17,500	44,490	26,990
Investment Income	1,500	750	3,816	3,066
Interest Expense	-	-	(1,467)	(1,467)
	<b>471,000</b>	<b>235,500</b>	<b>268,497</b>	<b>32,997</b>
<b>Net Surplus &lt;Deficit&gt;</b>	<b>488,600</b>	<b>244,300</b>	<b>272,184</b>	<b>74,960</b>

# Soledad Community Health Care District

Balance Sheet

As of November 30, 2024

	<u>30-Nov-24</u>	<u>30-Nov-23</u>	<u>Variance</u>
<b>Assets</b>			
<b>Current Assets</b>			
Cash & Cash Equivalents	2,460,665	2,059,770	400,895
Assets Limited as to Use - Current	105	105	-
Patient Accounts Receivable - Net	2,534,410	2,411,924	122,486
Other Receivables	53,730	50,107	3,623
Inventories	109,573	113,615	(4,042)
Prepaid Expenses & Deposits	159,196	168,058	(8,862)
	<u>5,317,679</u>	<u>4,803,579</u>	<u>514,100</u>
<b>Fixed Assets:</b>			
Buildings & Improvements	10,888,154	10,772,534	115,620
Equipment	3,027,243	3,027,243	-
Construction in Progress	-	-	-
	<u>13,915,397</u>	<u>13,799,777</u>	<u>115,620</u>
Accum Depr	<u>(8,533,248)</u>	<u>(8,033,294)</u>	<u>(499,954)</u>
	<u>5,382,149</u>	<u>5,766,483</u>	<u>(384,334)</u>
<b>Total Assets</b>	<u><b>10,699,828</b></u>	<u><b>10,570,062</b></u>	<u><b>129,766</b></u>
<b>Liabilities:</b>			
<b>Current Liabilities:</b>			
Accounts Payable	338,050	256,915	81,135
Accrued Payroll & Benefits	533,700	619,609	(85,909)
Estimated Third Party Settlements	4,215,018	2,398,728	1,816,290
1st Capital Bank - Line of Credit	-	-	-
Current Portion - Long-term Debt	350,541	144,477	206,064
	<u>5,437,309</u>	<u>3,419,729</u>	<u>2,017,580</u>
<b>Long-Term Debt</b>	<u>4,395,951</u>	<u>3,746,428</u>	<u>649,523</u>
<b>Total Liabilities</b>	<u><b>9,833,260</b></u>	<u><b>7,166,157</b></u>	<u><b>2,667,103</b></u>
<b>Net Assets (Assets Minus Liabilities)</b>	<u><b>866,568</b></u>	<u><b>3,403,905</b></u>	<u><b>(2,537,337)</b></u>
<b>Summary of Net Assets</b>			
Beginning of Year - July 1st	1,619,863	2,337,903	
Increase <Decrease> in Net Assets	<u>(753,295)</u>	<u>1,066,002</u>	
<b>End of Period</b>	<u><b>866,568</b></u>	<u><b>3,403,905</b></u>	
<b>Number of Days of Cash on Hand</b>	<u><b>57.71</b></u>	<u><b>48.31</b></u>	

## Soledad Community Health Care District

Statement of Revenues, Expenses, and Changes in Net Assets

For the Five Months Ended:

November 30, 2024

	<u>30-Nov-24</u>	<u>30-Nov-23</u>	<u>Variance</u>
<b>Operating Revenues:</b>			
Medical Services	8,407,224	9,894,318	(1,487,094)
Contractual Adjustments	(2,601,038)	(2,203,938)	(397,100)
Estimated PPS	-	-	-
	<u>5,806,186</u>	<u>7,690,380</u>	<u>(1,884,194)</u>
Other Operating Revenues	46,302	176,654	(130,352)
	<u>5,852,488</u>	<u>7,867,034</u>	<u>(2,014,546)</u>
<b>Operating Expenses:</b>			
Salaries & Wages	3,002,723	2,975,258	27,465
Professional Fees	1,387,410	1,668,227	(280,817)
Supplies	707,828	680,571	27,257
Employee Benefits	664,210	587,458	76,752
Utilities	178,406	168,907	9,499
Other Operating Expenses	174,944	138,775	36,169
Insurance	128,986	129,851	(865)
Purchased Services	105,882	154,685	(48,803)
Rents and Leases	14,643	14,249	394
	<u>6,365,032</u>	<u>6,517,981</u>	<u>(152,949)</u>
<b>Operating Income &lt;Loss&gt; Before Depreciation</b>	(512,544)	1,349,053	(1,861,597)
<b>Less Depreciation</b>	<u>(206,948)</u>	<u>(209,281)</u>	<u>2,333</u>
<b>Operating Income &lt;Loss&gt; After Depreciation</b>	(719,492)	1,139,772	(1,859,264)
<b>Non-Operating Revenues &lt;Expenses&gt;</b>			
District Property Tax Revenues	-	-	-
Grants & Contributions	50,056	120	49,936
Investment Income	8,660	739	7,921
Interest Expense	(92,519)	(74,629)	(17,890)
	<u>(33,803)</u>	<u>(73,770)</u>	<u>39,967</u>
<b>Increase &lt;Decrease&gt; in Net Assets</b>	<u><b>(753,295)</b></u>	<u><b>1,066,002</b></u>	<u><b>(1,819,297)</b></u>
<b>Summary of Income by Operation</b>			
Eden Valley Care Center	323,261	1,091,304	(768,043)
Clinic & Women's Health Center	(316,381)	410,693	(727,074)
District	(760,175)	(435,995)	(324,180)
	<u><b>(753,295)</b></u>	<u><b>1,066,002</b></u>	<u><b>(1,819,297)</b></u>
<b>Other Items:</b>			
Contractual Adjustments %	<u>30.94%</u>	<u>22.27%</u>	
Salaries to Gross Revenues	<u>35.72%</u>	<u>30.07%</u>	
Professional Fees to Gross Revenues	<u>16.50%</u>	<u>16.86%</u>	

# Soledad Community Health Care District

## Account Summaries

Description	30-Nov-24	30-Nov-23	Variance
<b>Cash &amp; Cash Equivalents:</b>			
1st Capital Bank	2,183,870	1,495,949	687,921
Mechanics Bank	135,854	505,558	(369,704)
LAIF	17,182	16,448	734
US Bank	117,478	35,534	81,944
Petty Cash	6,281	6,281	-
<b>Totals</b>	<b>2,460,665</b>	<b>2,059,770</b>	<b>400,895</b>

<b>Accounts Receivable</b>			
Eden Valley - Net	2,050,459	1,976,233	74,226
Clinic - Net	483,951	435,691	48,260
<b>Totals</b>	<b>2,534,410</b>	<b>2,411,924</b>	<b>122,486</b>

### Summary of Income by Month

July	159,345	163,884	
August	(138,814)	242,008	
September	(95,988)	206,954	
October	(129,441)	351,927	
November	(592,887)	101,229	
December			
January			
February			
March			
April			
May			
June			
<b>Totals</b>	<b>(797,785)</b>	<b>1,066,002</b>	<b>(1,863,787)</b>
Grants Received	44,490	-	
Estimated PPS	-	-	Favorable
	<b>(753,295)</b>	<b>1,066,002</b>	<Unfavorable>

### Gross Revenues by Type

Medical Clinic	4,801,506	57.11%	
Medi-Cal	2,055,671	24.45%	57.01%
Medicare	1,152,572	13.71%	31.97%
Other	321,801	3.83%	8.92%
Private	75,674	0.90%	2.10%
<b>Totals</b>	<b>8,407,224</b>	<b>100.00%</b>	<b>100.00%</b>



# Soledad Community Health Care District

## Account Summaries

Eden Valley Care Center by Dept	30-Nov-24	30-Nov-23	Variance
<b>Revenues - Net</b>			
Medi-Cal	1,752,135	2,252,917	(500,782)
Medicare	1,340,289	1,981,762	(641,473)
Other Insurance	385,381	281,447	103,934
Private	107,564	3,710	103,854
Other Income	35,971	32,904	3,067
	<u>3,621,340</u>	<u>4,552,740</u>	<u>(931,400)</u>
<b>Expenses:</b>			
Medicare Certified Unit	1,170,485	1,033,367	137,118
General Administration	414,283	557,232	(142,949)
Employee Benefits	303,942	551,545	(247,603)
Dietary	282,527	237,247	45,280
Nursing Administration	269,561	348,015	(78,454)
Physical, Occupational & Speech Therapy	252,899	163,848	89,051
Activities, Education & Soda Shop	162,213	132,452	29,761
Housekeeping and Laundry	140,865	131,779	9,086
Plant Operations & Maintenance	123,651	122,100	1,551
Medical Records, Central Supply, Pharmacy	106,904	96,089	10,815
Taxes, Insurance, Depreciation, Interest	70,749	87,762	(17,013)
	<u>3,298,079</u>	<u>3,461,436</u>	<u>(163,357)</u>
<b>Net Income &lt;Loss&gt;</b>	<b><u>323,261</u></b>	<b><u>1,091,304</u></b>	<b><u>(768,043)</u></b>

Eden Valley Care Center by Type	30-Nov-24	30-Nov-23	Variance
<b>Revenues - Net</b>			
Medi-Cal	1,752,135	2,252,917	(500,782)
Medicare	1,340,289	1,981,762	(641,473)
Other Insurance	385,381	281,447	103,934
Private	107,564	3,710	103,854
Other Income	35,971	32,904	3,067
	<u>3,621,340</u>	<u>4,552,740</u>	<u>(931,400)</u>
<b>Expenses:</b>			
Salaries	1,789,476	1,762,767	26,709
Benefits	443,219	370,505	72,714
Professional Fees	412,418	653,038	(240,620)
Supplies	317,346	328,162	(10,816)
Utilities	128,575	119,120	9,455
Other Operating Expenses	98,836	59,243	39,593
Insurance	41,200	55,436	(14,236)
Purchased Services	41,066	84,975	(43,909)
Depreciation	25,943	28,190	(2,247)
	<u>3,298,079</u>	<u>3,461,436</u>	<u>(163,357)</u>
<b>Net Income &lt;Loss&gt;</b>	<b><u>323,261</u></b>	<b><u>1,091,304</u></b>	<b><u>(768,043)</u></b>

# Soledad Community Health Care District

## Account Summaries

<u>Soledad Medical Clinic / Women's Health Center</u>	<u>30-Nov-24</u>	<u>30-Nov-23</u>	<u>Variance</u>
<b>Revenues - Net</b>			
Gross Revenues	4,801,506	5,529,984	(728,478)
Contractual Adjustments	(2,580,689)	(2,359,440)	(221,249)
Other Revenues	19,320	19,841	(521)
	<u>2,240,137</u>	<u>3,190,385</u>	<u>(950,248)</u>
<b>Expenses:</b>			
Salaries	749,221	896,420	(147,199)
Doctors	477,976	463,875	14,101
Professional Fees	380,299	488,696	(108,397)
Supplies	376,860	342,255	34,605
Depreciation	180,844	180,923	(79)
Employee Benefits	164,074	177,058	(12,984)
Interest Expense	92,519	74,629	17,890
Utilities	49,831	49,787	44
Purchased Services	30,920	42,776	(11,856)
Other Operating Expenses	28,904	28,910	(6)
Insurance	25,070	34,363	(9,293)
	<u>2,556,518</u>	<u>2,779,692</u>	<u>(223,174)</u>
<b>Net Income &lt;Loss&gt;</b>	<b><u>(316,381)</u></b>	<b><u>410,693</u></b>	<b><u>(727,074)</u></b>

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<u>Soledad Community Health Care District</u>	<u>30-Nov-24</u>	<u>30-Nov-23</u>	<u>Variance</u>
<b>Revenues - Net</b>			
Property Tax Revenues	-	-	-
Other Revenues	49,727	124,768	(75,041)
	<u>49,727</u>	<u>124,768</u>	<u>(75,041)</u>
<b>Expenses:</b>			
Salaries	464,026	316,071	147,955
Professional Fees	116,716	62,618	54,098
Insurance	62,717	40,052	22,665
Other Operating Expenses	61,847	64,871	(3,024)
Employee Benefits	56,917	39,894	17,023
Purchased Services	33,896	26,935	6,961
Supplies	13,622	10,154	3,468
Depreciation	161	168	(7)
	<u>809,902</u>	<u>560,763</u>	<u>249,139</u>
<b>Net Income &lt;Loss&gt;</b>	<b><u>(760,175)</u></b>	<b><u>(435,995)</u></b>	<b><u>(324,180)</u></b>

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# Soledad Community Health Care District

## Account Summaries

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<u>Summary of Income by Month</u>	<u>November</u>	<u>Jul - Oct</u>	<u>Total</u>
Eden Valley Care Center	(263,360)	612,564	349,204
Soledad Medical Clinic / Women's Health Center	(128,159)	(7,378)	(135,537)
District	<u>(159,976)</u>	<u>(600,038)</u>	<u>(760,014)</u>
Sub-Total	(551,495)	5,148	(546,347)
Estimated PPS	-	-	-
Depreciation	<u>(41,392)</u>	<u>(165,556)</u>	<u>(206,948)</u>
Totals	<u><u>(592,887)</u></u>	<u><u>(160,408)</u></u>	<u><u>(753,295)</u></u>

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### Summary of Cash Flows:

#### Cash Flows for the Five Months Ended:

Increase <Decrease> in Net Assets	(753,295)
Add: Depreciation	206,948
Decrease in Accounts Receivable	21,023
Increase in Accrued Payroll	5,692
Less: Decrease in Accounts Payable	(10,530)
Increase in Prepaid Expenses	(75,826)
Purchase of Improvements	(115,620)
Payment of Long-Term Debt	<u>(136,060)</u>
Increase <Decrease> in Cash	<u><u>(857,668)</u></u>

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**Soledad Community**  
HEALTH CARE DISTRICT

**2025 BUDGET MEETINGS**  
**EDEN VALLEY – CREEKSIDE ROOM**

APRIL 17, 2025 – 3:00PM

MAY 15, 2025 – 3:00PM

JUNE 19, 2025 – 3:00PM

**RESOLUTION NO. 2025-01**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOLEDAD COMMUNITY HEALTH CARE DISTRICT AUTHORIZING NEW SIGNATORIES FOR DISTRICT BANKING TRANSACTIONS ON ALL ACCOUNTS HELD AT YOUR FINANCIAL INSTITUTION**

WHEREAS, for the operating efficiency of Soledad Community Health Care District, members of the Board of Directors and certain members of administration need to be authorized to approve and sign checks and bank account fund transfers, wire transfers and deposits on behalf of the District; and

WHEREAS, the Board of Directors has determined that authorizing the members of the Board and certain members of administration to approve and sign checks and bank account fund transfers, wire transfers and deposits for the District would enable the District to meet this efficiency goal; and

WHEREAS, the banking transactions subject to this Resolution shall be checks, transfers and deposits for the following accounts: Soledad Community Health Care District (checking account), (savings account); (Resident Trust Account); and (Promontory insured cash sweep MMA Account)

NOW THEREFORE, IT IS HEREBY ORDERED AND DIRECTED AS FOLLOWS:

1. Authorized Signatories. The members of the Board of Directors of the District, the Chief Executive Officer, the Chief Financial Officer, the Director of Nursing Services, Director of Clinic Operations and the Nursing Home Administrator are hereby authorized to approve and sign checks and other documents necessary for bank account fund transfers, wire transfers and deposits on behalf of the District.

2. Required Signatures. Checks and other documents necessary for bank account fund transfers, wire transfers and deposits for the Soledad Community Health Care District (checking account), (savings account), (Resident Trust Account), and shall require one of the following combinations of authorized signatures: A second signature is required for checks over \$25,000. When a second signature is required, it is one of the Board Officers authorized to sign.

- a. Any two members of the Board of Directors;
- b. Any one Board member and the Chief Executive Officer;
- c. Any one Board member and the Chief Financial Officer;
- d. Any one Board member and the Director of Nursing Services;
- e. Any one Board member and the Nursing Home Administrator;
- f. Any one Board member and the Director of Clinic Operations
- g. Any one Board member and the Director of Clinic Operations or The Chief Executive Officer and the Director of Clinic Operations or the Chief Financial Officer or the Director of Nursing Services or Nursing Home Administrator

This Resolution of the Board of Directors of the Soledad Community Health Care District was passed by the following vote of the members of the Board of Directors at a regular meeting on January 30, 2025

AYES:

NOES:

ABSTENTIONS:

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Graig Stephens, Board President  
Soledad Community Health Care District



# Soledad Community

HEALTH CARE DISTRICT



Eden Valley  
Care Center



Soledad Medical Clinic



Women's  
HEALTH CENTER



Adriana Gonzalez

Communications Coordinator

Board Report

Thursday, January 30, 2025









# Women's HEALTH CENTER


## Soledad Women's Health Center and Natividad Unite to Deliver Top-Tier Women's Healthcare to Southern Monterey County.

Monday - Friday  
8:00 AM - 5:00 PM

600-B Main Street | Soledad, CA 93960 | 831-678-2665



HAPPY  
*Birthday*




*JoAnn Moline*  
Soledad Foundation Board President



Soledad Community  
HEALTH CARE DISTRICT

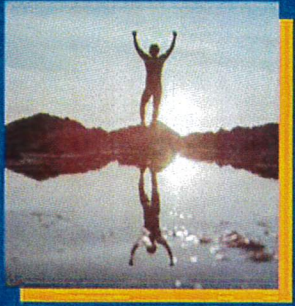
Eden Valley  
Care Center JANUARY 22-28



NATIONAL  
ACTIVITY  
PROFESSIONALS  
WEEK



New Year,  
Healthier You!



Have you scheduled your annual check up?

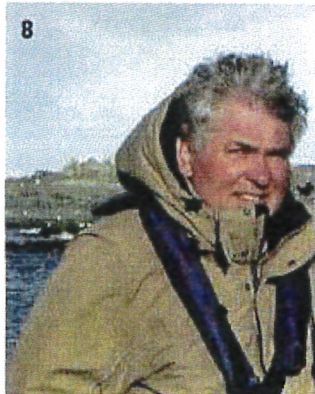
Soledad Medical Clinic  
1-678-2095 | 600 Main Street Soledad, CA 93960

# BETTER THAN EVER IN 2024

Who says armchair quarterbacking is the life you can expect after hitting 50? Our Loop community residents are living testimony that life begins at 50 and only gets better - through work, travel, cultural enrichment, and volunteerism.

Take a look back at some of the outstanding people who contributed or were featured in the magazine in 2024, and thank them for being Better Than Ever!

Living life to the fullest and being better than ever in the 50+ crowd is celebrated on this page. Contact Laurie.Martin@n2co.com or phone 272-4620 to share your accomplishments.



- 1. Julie Garvin
- 2. David Bruce Adams, Monterey County Pop! new Associate Conductor
- 3. Loop resident, Heidi Licata prepares lunch for the residents at Songbird
- 4. Jay Cook
- 5. Loop residents at Songbird Care enjoy a festive lunch
- 6. Petie Selfridge
- 7. Julie Garvin circa 2007
- 8. C. Michael Hogan, Ph.D. Bay Ridge resident and founder of CASI
- 9. Nonagenarian, Petie Selfridge travels to Ireland
- 10. Wayne McDaniels, Robley Rd. resident and author of Folkley Tales

Patients and their families agree—Eden Valley Care Center is a beautiful and welcoming skilled nursing facility.

## Your Trusted Skilled Nursing Facility

Choose Eden Valley Care Center for 24/7 skilled nursing care provided by experienced professionals who treat you like family. Our advanced therapeutic team offers physical, occupational, and speech therapy to support recovery and help patients achieve their health goals after surgery or illness. Enjoy state-of-the-art amenities, including clean, comfortable accommodations designed for relaxation and well-being, a beautiful outdoor garden, and a charming 50s diner-style soda shop.

Where Compassion Meets Expertise.  
Let Eden Valley Care Center be your trusted partner for short-term recovery or long-term care. Discover the exceptional care you deserve today.





612 Main Street Soledad, CA 93960 | Edenvalleycare.com | 831-678-2462

# Welcome to **GREET HWY 68 LOOP'S** Newest Partners



A&S Metals is the Central Coast's premier scrap metal and CRV recycler for over 55 years. Locally owned and operated with locations in Salinas and Castroville to serve your recycling needs.



From the first sketch to breaking ground, the vision of **DesignSmith Architects** is to build environments that create multi-faceted value to the client through collaboration and a structured approach.



Eden Valley Care Center, a 59-bed skilled nursing facility in Soledad, provides both long-term and short-term care with skilled nursing, therapy, dietary, and pharmaceutical services. Accepting Medicare, Medi-Cal, and private insurance, it delivers high-quality, compassionate care for aging adults in Monterey County.



**VERSANT  
ADVISORS, INC.**

*Strategic tax planning, expert financial guidance.*

Versant Advisors, Inc. offers clients a full range of financial services. Our experts in Monterey are dedicated to being the trusted tax advisor you can count on throughout the year and providing financial guidance you can follow with confidence.



*2024 Annual Theme "Your Health Inspires Us"*

Date: January 24, 2025  
TO: Board of Directors  
From: Ida Lopez Chan, Soledad Community Health Care District, Chief Executive Officer  
Subject: 2024 Fourth Quarter Activities Report at a Glance

**SUMMARY STATEMENT:**

For Information Only

**CHIEF EXECUTIVE OFFICER'S REPORT:**

**Leadership Academy Launch**

- In September of 2024 we launch a second round of Professional and Leadership Development Academy focused on Customer Service and focused on support staff. It is offered to 12 key employees from the Clinic, Eden Valley, and Women's Health Center. It is a 2-hour training occurring once a month for the next 8 months. Covering the following topics: Empathy and Compassion, Effective Communication, Managing Conflict, Patient Privacy and Confidentiality, Problem-Solving Skills, Cultural Sensitivity, Teamwork and Collaboration, and Technical Skills.

**Flu Clinics**

- We received over 1500 flu vaccines. We hosted two Flu Clinics. The first was Friday, September 27, 2024, and 61 vaccines were administered. A second occurred, on Saturday, October 5, 2024, and 70 vaccines were administered. To date, all available 1500 were administered and more ordered.

**Live Operator Launched**

- Live Operator Scheduling with a Live Operator between 7 am and 8 pm local time, providing support in both English and Spanish.

**Auto Attendant**

- Answer calls in the order they come in with an option to leave a voicemail for a return call, leaving no calls unanswered.

**Capital Improvement**

- Computer Upgrades continue to upgrade our computers that are 5 to 10+ years old. We initiated a plan to replace 5 each quarter to minimize the burden of the cost and not overwhelm the staff with upgrades that do take time to implement.

**PPS**

- Our PPS rate was reduced to \$78.64 effective August 1, 2024, from \$161.11.
- It is estimated we will pay \$1,220,037 for 2022 in the first quarter of 2025.

**Employee Evaluations**

- All employee evaluations were completed and presented to staff.

**Milestones Birthday and Anniversaries**

- Blanca Reyas, Laundry Department 5 Years

**City of Soledad**

- Graig and I attend the Siempre Soledad General Plan 2045 for the City of Soledad

- In October we received a Proclamation for National Breast Cancer Awareness Month
- On November 6, 2024, Graig, and I, attended the City Council meeting to receive a proclamation for National Alzheimer's Disease Awareness Month.

#### **Thanksgiving Staff Appreciation Gift-**

- To keep up with the tradition of a free turkey for all our staff. We provide each staff member a \$25.00 from Grocery Outlet to purchase their Thanksgiving meal.

#### **Resident, Staff, Community Photo with Santa:**

- Friday, December 6, 2024, from 4:00-6:00 pm at Eden Valley Fireside Room. Each guest will get a printed photo with Santa and a cup of hot chocolate. I met Principal Chu of Pinnacles High School at Rotary. He is working with Adriana to bring 20 of his students to take pictures with Santa.

#### **End-of-Year Staff Appreciation Luncheon:**

- Friday, December 20, 2024, from 3-6 PM HR Office Parking Lot. Festive gathering filled with food, funds, and fantastic prizes.

#### **Senator Anna Caballero Farwell Celebration:**

- On November 8, 2024, I attended a farewell celebration for Senator Anna M. Caballero and presented her with a certificate of appreciation. For more than thirty years, Senator Caballero has represented the Salinas Valley and San Benito County. However, due to the redistricting process that was completed in December of 2021, the Salinas Valley and San Benito County will no longer be included in her district.

#### **American Legion**

- Recognized Pam Hernandez, Social Services for her commitment to recognizing a Veteran at our facility who has passed while living at Eden Valley.

#### **Impower-**

- IMPOWER a non-profit has been hosting luncheons since 2008 bringing motivating and engaging speakers to engage our community. In October, I was the keynote speaker and over 300 women who attended got to hear my uplifting motivational speech.

#### **Sonia De La Rosa, Community Administrative Officer**

- County of Monterey California. As a follow-up to our meeting in September, I invited her to visit our District to take a tour, which she was highly impressed. She got to meet staff, see our facilities, and hear about the vital services we provide in our District. She would like to keep in touch to continue hearing what we are up to at the District.

#### **Salinas Valley Health**

- On November 4<sup>th</sup> met with Dr. Allan Radner CEO of Salinas Valley Health and Kendra Howell, Director, of Government Affairs at Salinas Valley Health, in Salinas. This is an effort to keep open lines of communication, collaboration, and partnerships. We plan to stay in touch.

#### **Partnership**

- Met with CEO, Dr. Radner of Salinas Valley and Kendra Howl to discuss our partnership.
- Attended CSDA-Local Chapter Quarterly Meeting along with Susan Phan, Eden Valley Administrator
- Member of the Soledad USD District Safety Committee to help draft a District Safety Plan focused on Emergency/Crisis Response (including active shooter response), Physical Safety, Mental Health & Wellness, and School Site Safety.
- Member of the Soledad Rotary Club-Adriana and I attended the Reverse Draw the largest fundraiser of the Club.

- Member of the ACHD Board of Directors, Vice Chair of the Board of Directors, Governance Committee
- Member of the Economic Development Committee

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Ida Lopez Chan'.

Ida Lopez Chan, MBA, CSDM  
Chief Executive Officer

2024 MONTHLY CENSUS FOR EDEN VALLEY

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
<u>AVERAGE DAILY CENSUS</u>												
MEDICARE	17	18	19	14	14	17	18	15	13	16	14	14
PRIVATE	1	1	1	2	2	2	2	1	2	1	1	1
MEDI-CAL	31	28	31	33	32	30	29	29	32	28	29	29
HOSPICE PRIVATE								1	1	1	1	1
<b>TOTAL</b>	<b>49</b>	<b>47</b>	<b>51</b>	<b>49</b>	<b>48</b>	<b>49</b>	<b>49</b>	<b>46</b>	<b>48</b>	<b>46</b>	<b>45</b>	<b>45</b>
<u>OCCUPANCY</u>												
DAYS IN MONTH	31	29	31	30	31	30	31	31	30	31	30	31
TOTAL POSSIBLE DAYS	1,643	1,537	1,643	1,770	1,829	1,770	1,829	1,829	1,770	1,829	1,770	1,829
TOTAL ACTUAL DAYS	1,545	1,392	1,603	1,477	1,491	1,480	1,501	1,427	1,394	1,386	1,311	1,397
OCCUPANCY PERCENTAGE	94%	91%	98%	83%	82%	84%	82%	78%	79%	76%	74%	76%
NUMBER OF FACILITY BEDS	59	59	59	59	59	59	59	59	59	59	59	59
NUMBER OF BEDS AVAILABLE	10	12	8	10	11	10	10	13	11	13	14	14

2023 MONTHLY CENSUS FOR EDEN VALLEY

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
<u>AVERAGE DAILY CENSUS</u>												
MEDICARE	14	25	23	26	22	21	18	23	22	15	18	18
PRIVATE	3	4	5	3	4	4	3	3	2	1	1	1
MEDI-CAL	24	23	24	26	29	29	30	31	31	32	32	32
HOSPICE												
<b>TOTAL</b>	<b>41</b>	<b>52</b>	<b>52</b>	<b>55</b>	<b>55</b>	<b>54</b>	<b>51</b>	<b>57</b>	<b>55</b>	<b>48</b>	<b>51</b>	<b>51</b>
<u>OCCUPANCY</u>												
DAYS IN MONTH	31	28	31	30	31	30	31	31	30	31	30	31
TOTAL POSSIBLE DAYS	1,643	1,484	1,643	1,770	1,829	1,770	1,829	1,829	1,770	1,829	1,770	1,829
TOTAL ACTUAL DAYS	1,264	1,452	1,587	1,647	1,722	1,629	1,566	1,767	1,628	1,512	1,530	1,581
OCCUPANCY PERCENTAGE	77%	98%	97%	93%	94%	92%	86%	97%	92%	83%	86%	86%
NUMBER OF FACILITY BEDS	53	53	53	59	59	59	59	59	59	59	59	59
NUMBER OF BEDS AVAILABLE	12	1	1	4	4	5	8	2	4	11	8	8



2024 PATIENT VISIT COUNTS

SMC STAFF	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	Avg Pt. Per Day
DR. GIRON	461	454	453	438	473	275	286	426	399	470	413	423	20
DR. BELTRAN	268	296	297	300	326	18	257	287	275	288	271	280	19
DR. ROD	133	145	152	166	148	25	141	106	177	141	115	88	28
DR. PEÑA	337	300	384	316	318	19	352	301	281	271	302	292	19
OSKAR IZARAGGA													
DAVIS PA-C	340	371	347	325	384	23	335	263	327	348	251	289	20
DR. GAMBOA	218	185	210	240	87	15	219	120	149	193	171	0	15
Cecilia Lopez, PA													
X-RAY	106	125	144	110	41	10	129	106	104	94	107	11	7
X-RAY (SCHEDULED)													
MA VISITS	200	111	92	84	76	5	82	81	18	29	39	52	1
CARE MNGMT	29	23	30	27	31	2	20	30	23	244	146	113	10
LABORATORY	278	13	249	277	236	11	249	280	253	60	36	27	2
Walk - In (seen)													
Walk - In (not seen)													
MARIA SCHELL,NP	325	180	131	423	351	18	54	328	322	202	0	172	18
SALAZAR, A								121	143	173	173	10	10
WHC									0				
Dr. Albert							5	155	17	135	90	87	20
DR. CHANDLER	40	0	0	0	0	0	42	21	13	20	0	20	19
HOSSAIN (MD)	19	56	22	23	0	18	0	0	0				
DR. MILLNER	20	3	24	0	0	0	0	0	0				
ULTRA SOUND	104	21	75	78	99	8	80	73	86	72	60	44	6
MAMMOGRAPHY	60	12	33	27	1	19	10	11	16	0	77	8	16
CPSP	133	10	118	120	4	8	107	110	104	105	79	103	7
DR. ESTEVA	104	21	46	37	18	18	0	18	51	37	37	19	17
DR. WRIGHT	121	20	51	0	0	17	0	0	0				0
MALDONADO CNM				106	4	18	91	68	55	15	30	36	14
MYERHOFF CNM				73	2	20	79	28	14	14	15	29	15
NST NURSE	21	3	6	2	6	1	15	11	0	24	8	23	3
DR. SADEQUE	30	15	0	0	14	14	83	35	69	33	0	16	17
DR. Guerrero					50	17	28	17	17	29	14	62	15
Dr. Lawson										33	35	31	17
Dr. Tawadros										0	32	19	16
COVID													
VACCINES													
<b>TOTAL VISITS</b>	<b>3,347</b>	<b>2,58</b>	<b>2,972</b>	<b>2,442</b>	<b>2,959</b>	<b>2,40</b>	<b>2,651</b>	<b>2,225</b>	<b>3,164</b>	<b>2,79</b>	<b>2,788</b>	<b>2,790</b>	<b>252</b>
										<b>3,280</b>			<b>241</b>
													<b>279</b>
													<b>3,164</b>
													<b>219</b>
													<b>2,988</b>
													<b>225</b>
													<b>267</b>
													<b>2,506</b>
													<b>240</b>
													<b>2,959</b>
													<b>136</b>
													<b>3,172</b>
													<b>242</b>
													<b>2,840</b>
													<b>278</b>
													<b>2,972</b>
													<b>258</b>
													<b>3,347</b>
													<b>230</b>





Natividad has earned the highest distinction in maternity care from U.S. News & World Report. The hospital is recognized as High Performing in Maternity Care 2025 (Uncomplicated Pregnancy) in the publication's annual [Best Hospitals for Maternity Care](#) study. Natividad is also featured in the U.S. News & World Report's article "[Best Hospitals for Maternity Care Adds New Equity Measure.](#)"

Hospitals rated as High Performing, like Natividad, demonstrated excellence in several key areas: lower rates of serious newborn complications, fewer C-sections, higher vaginal birth after cesarean (VBAC) rates, birthing-friendly practices, transparency in racial and ethnic disparity reporting, and lower episiotomy rates. The evaluation process included a thorough review of objective outcomes and complication data. Natividad was among a select group of hospitals to earn this recognition, and results are published publicly as a [scorecard on Natividad's usnews.com page](#). [Read more](#)

**Natividad's maternal health highlights:**

- In 2023, Natividad delivered 2,300 babies, representing nearly half of the 4,813 babies born in Monterey County.
- Less than 23.9% of first-time, low-risk pregnancies were delivered via C-section at Natividad, making the hospital excellent at minimizing avoidable C-sections.
- Natividad was the first hospital in Monterey County to offer VBACs in 2009. VBAC support is 23.6% higher than the state average.
- Natividad's episiotomy rate is less than 5%. The once-common procedure should now rarely be performed.
- Recognized as Birthing-Friendly by U.S. News & World Report, Natividad is also designated as a Baby-Friendly hospital.

To the Eden Valley Care  
Center team,

Wishing you a peaceful holiday.

Thank you so much for  
all the care and attention  
to our mother! We appreciate  
all that you do everyday  
to keep all the patients and  
residents safe and happy.  
Merry Christmas!

our best wishes,

The family of  
Emiko Burgette

This holiday season we want to take a moment to express our appreciation for your service & dedication. During these times your commitment to caring for others does not go unnoticed, is truly inspiring & for that we are extremely grateful.

May this holiday season bring you joy, peace, & well-deserved rest. Thank you for being the heroes we all rely on!

Warmest wishes,

Soledad FFA | Growing Leaders  
Committee

